# Notes : WG Co-Chair Meeting, Friday, October 27

**In attendance were:**

Jodie Nosiglia, HRO

Mary Ellen Royer, HR Financial Administrator

Beth Klein and Shirley Entzminger, Civility and Respect co-chairs

Jean Belbin, Craft Fair co-chair

Gina Franzetta, Design Skills co-chair

Barbara Smith and Trudi Walters, Membership co-chairs

Cynthia Smith and member Ruth Tse Yiu, Professional development co-chairs

Shirley Entzminger and Christine Maglio, PPP co-chairs

Barbara Johnson Keller, Senior co-convener

**Below is a quick recap, in no chronological order:**

* It was unanimously agreed to change name of WGSSI. It was suggested to have a contest among WG members for a new name. I will follow up on this…
  + It may be a long process but I hope to have it changed by the end of FY18.
* What is the definition of Support Staff? asked Jean Belbin. She falls in-between that and technical support. We should have a clearer definition of SupStaff.
* If a WG member who is an administrator or supstaff changes jobs and is no longer supstaff, can they still attend meetings? unanimously agreed, yes they can.
  + We will not kick anyone out!!! Up for further discussion?
* What the heck does WG stand for, ask some new and some old employees. We realized that not everyone knows about us or what we do. This led to a discussion
  + on how to market ourselves. We will have WG brochures handed to every new employee at orientation. This led to the changing name discussion.
* Beth Klein commented on how we need new people to step up because we will not be here forever!! I agree. This led to a discussion about member involvement.
* Some members need to be more involved in their chosen sub committees or in WG events. Unfortunately, there are some who admit to only coming to meetings for the delicious free lunches.
* I suggest that we go back to the monthly meeting format of leaving 10-15 minutes at the end of the meeting to meet with subcommittee members. In some cases this may be the only chance they get to meet.
  + I guess 10 minutes is better than no time!
* Shirley inquired about sending flowers to members who have immediate family pass away. Unfortunately, this FY18, it is not in the budget. We agreed to send a card instead from the group. Barbara Smith kindly offered to keep this condolence tradition going.